



Chapeltown, Ecclesfield & Grenoside Save Our Green Belt Action Group

Minutes of the Annual General Meeting

Date: Thursday 10 September 2026

1. Attendance and Apologies

Present:

Gill Travis, Wayne, Roy, Lynda, Gareth, Michael, Liz, Lynne, Sue, Becky, Alice and Jo.

Apologies:

Sarah, Andrew, Cheryl, Ash, Bec, Pete, Craig.

2. Welcome and Chair's Report

Gill welcomed everyone to the AGM and explained the importance of maintaining appropriate formal governance arrangements for the Campaign, particularly in relation to its finances, bank account and any legal activity.

Gill presented the Chair's Report covering the Campaign's work over the previous year.

She reflected on the significant development of the Campaign since its formation and the extensive work undertaken to challenge the proposed release of Green Belt land across Chapeltown, Ecclesfield and Grenoside through the Sheffield Local Plan.

The Campaign has developed a substantial evidence base covering transport and infrastructure, flooding, biodiversity, farmland, housing capacity, brownfield alternatives and the cumulative impact of development across the area.

The continued strength of community support was recognised, including petitions, social media, newsletters, public events and other campaigning activity which has enabled the Campaign to reach thousands of local residents.

The Campaign has also commissioned and undertaken research, submitted detailed evidence, made extensive use of Freedom of Information and Environmental Information Regulations requests and engaged with Sheffield City Council, the Planning Inspectors, councillors, MPs and political groups.

The importance of remaining independent and non-party-political was reaffirmed.

Gill also highlighted the Campaign's increasing work with other Green Belt groups through the Sheffield Green Belt Alliance, while confirming that the Campaign's primary responsibility remains to the communities of Chapeltown, Ecclesfield and Grenoside.

Gill thanked everyone who had contributed their time, expertise and support during the year and confirmed that challenging the proposed Green Belt allocations would remain the Campaign's immediate priority.

3. Treasurer's Report

The Treasurer's Report and first set of accounts were presented, covering the 14-month period from the formation of the group on 1 June 2025 to 31 July 2026.

Total income for the period was **£51,349.68**, principally comprising donations, Crowdfunder income, fundraising events, cash donations and merchandise sales.

Total expenditure was **£42,474.36**, of which **£34,509.00** related to legal fees incurred in challenging the proposed Green Belt development. Other expenditure included marketing materials, merchandise and event costs, insurance, website hosting, room hire and bank charges.

Net receipts at the end of the period were **£8,875.32**, comprising £8,866.08 held in the Lloyds Bank account and £9.24 in the Crowdfunder account.

No issues were raised in relation to the accounts.

Agreed: The Treasurer's Report was accepted and would be published on the Campaign website.

Action Becky/Alice to post on the website

4. Revised Constitution

The proposed revised Constitution was considered.

The revisions reflected the way in which the Campaign has developed and provided greater recognition of the different areas of responsibility now undertaken by members while retaining the Campaign's collaborative approach.

Agreed: The revised Constitution was approved and adopted.

Action: The revised Constitution to be published on the Campaign website. **Becky/Alice**

5. Election of Officers and Lead Roles

Nominations for the Campaign's Officers and Lead Roles were considered. All nominations had been proposed and seconded and, there being no competing nominations, the following were duly elected:

Officers

- **Chair:** Gill Travis
- **Secretary:** Jo Tunstall
- **Treasurer:** Sarah Torrington

Lead Roles

- **Legal:** Michael Parkin
- **Fundraising:** Lynne Wilson
- **Political Engagement & Influence:** Jo Tunstall
- **Social Media & Communications:** Becky Travis-Booker
- **Sheffield Green Belt Alliance:** Gill Travis **Deputy:** Michael Parkin

6. Site Champions

It was agreed that individual members would take particular responsibility for maintaining knowledge and evidence relating to specific Local Plan sites.

The following Site Champions were agreed:

- **NES36:** Bec Nutton and Pete Pearson
- **NES37:** Cheryl Hall and Gill Travis
- **NES38:** Liz Spooner
- **NES39:** Cheryl Hall
- **CH03:** Mark Ash
- **CH04:** Lynda Jackson
- **CH05:** Jo Tunstall

Site Champions will, wherever possible, collate and maintain the information relating to their allocated site within the Campaign's shared information system, creating a clear library of evidence for each site.

Champions will develop detailed knowledge of the evidence relating to their site so that they can contribute effectively to consultations, Main Modifications, enquiries and other developments affecting the site.

Site Champions may also propose and lead site-specific campaigning initiatives, such as leafleting, public information activity or meetings. Such initiatives should first be agreed with the wider group, after which the Site Champion may take responsibility for progressing them.

7. Working Groups and Membership

The following working group arrangements were agreed:

Finance: Sarah, Gill and Jo

Legal: Michael, Wayne and Gill

Social Media & Communications: Becky and Alice

Sheffield Green Belt Alliance: Gill, Michael, Roy and Lynda

Fundraising: Lynne, Alex, Becky, Alice, Sarah, Cheryl, Liz, Roy and Gareth, with Sue supporting the group.

Political Engagement & Influencing: Jo, Gill, Wayne, Michael, Lynda, Liz, Cheryl, Ash, Andrew, Bec, Pete and Craig.

8. Meetings and Working Arrangements

It was agreed that meetings would normally continue to be held on Thursdays at Grenoside Community Centre, although alternative venues may occasionally be required when the Centre is unavailable.

All team members are welcome to attend the Thursday meetings. These meetings are likely to focus primarily on current campaigning activity, particularly political engagement and influencing.

A broader monthly meeting will normally be held on the **first Thursday of each month**, with all team members encouraged to attend. This will provide an opportunity to maintain coordination and ensure cohesion across the Campaign's different areas of activity.

9. Social Media and Communications

Becky outlined how the Social Media & Communications role would operate.

The role would primarily be an enabling and coordinating one. Members wishing material to be published should provide the relevant information and text and, wherever possible, allow sufficient notice.

Becky would then be able to edit or adapt copy where appropriate and identify suitable photographs from the Campaign's image library where these had not been supplied.

It was agreed that it would be useful to establish a communications calendar identifying known events and likely publicity requirements in advance. This could include Council meetings, consultations, protests and other fixed events, allowing calls to action and follow-up communications to be planned more effectively.

Action: Set up of a calendar that would be available to all group leaders for input

10. Priorities for the Coming Year

It was recognised that it is difficult to establish a fixed programme for the coming year because much of the Campaign's activity will continue to be determined by developments in the Sheffield Local Plan process and other external events.

The Campaign will therefore continue to respond to developments as they arise while planning in advance for known events, consultations and campaigning opportunities.

The overriding priority remains opposing the proposed loss of Green Belt land across Chapeltown, Ecclesfield and Grenoside and ensuring that the strongest possible evidence continues to be presented in support of the Campaign's position.

11. Any Other Business

Grenoside Community Centre

Becky raised the possibility of the Campaign becoming a registered group with Grenoside Community Centre.

This would enable the Centre to be used as the Campaign's registered/contact address rather than using an individual member's home address and would also assist with the Centre's insurance arrangements.

There would be a small subscription charge and a requirement for a representative of the Campaign to attend a bi-monthly meeting.

Agreed: The Campaign would register as a group with Grenoside Community Centre.

12. Next Annual General Meeting

The next AGM will be held in **September 2027**, with the precise date to be confirmed nearer the time.

Minutes approved as an accurate record

Signed: _____
Chair

Date: _____